



Farm Day in the City Vendor Terms and Conditions

By registering for Farm Day in the City, vendors agree to the following terms and conditions.

Vendor Eligibility

- Farm Day in the City is focused on local PEI products.
- Vendors must sell products that are grown, handcrafted, made, or produced on Prince Edward Island.
- Priority is given to farmers and primary producers.
- Exceptions may be considered but must be approved by organizers in advance.
- Organizers may cancel a registration and issue a refund up to two weeks before the event if the vendor's products do not fit the focus of Farm Day in the City.

Vendor Spaces

- All vendor spaces are 10x10 ft.
- Vendors will select their space during registration.
- Some spaces may include a premium fee.
- Tables, chairs, tents, equipment, and displays are the responsibility of the vendor unless otherwise confirmed by organizers.

Power

- Power is only available in select areas and must be booked in advance.
- If power is not available for a vendor's space, the vendor must bring a portable power supply.
- Gas generators are not permitted.

Load-In, Load-Out, and Vehicle Access

- Vendors must arrive, load in, and be fully set up by the times provided by organizers before the event.
- Vendors must follow all assigned load-in, load-out, entrance, exit, and vehicle flow directions.
- Vendors must unload and remove their vehicle from the event site before setting up their booth.
- At the end of the event, vendors must fully pack up their booth before bringing a vehicle back onsite for load-out.
- Organizers may restrict vehicle access after the 4:00pm event end time to allow attendees to safely clear the site before vehicles are permitted to enter.
- These directions are in place for the safety of vendors, staff, and the public.

Event Hours

- Vendors must remain open for the full event, from 10:00am to 4:00pm.
- Early departures are not permitted.

Parking

- Vendors must follow all no-parking signs, parking restrictions, and directions from organizers or event staff.
- Vehicles parked in restricted areas may be towed at the owner's expense.

Waste and Clean-Up

- Vendors are responsible for removing all garbage, packaging, and waste from their space at the end of the event.
- Waste must not be left behind.

Refunds and Cancellations

- Vendor registration is non-refundable after September 1.
- Registrations made after September 1 are also non-refundable.
- Farm Day in the City is a rain-or-shine event.
- Refunds will not be issued due to weather.
- Organizers cannot guarantee the sale of vendor products.

Food Vendors

Food vendors must follow all Department of Health requirements and food safety regulations.

Food vendors must:

- Keep a copy of their health permit in their booth
- Have proper sanitizing products and a handwashing station for staff
- Have a fire extinguisher in their booth
- Ensure all staff have valid food safety training
- Ensure staff who are sick do not attend the event

Eco-friendly packaging and utensils are encouraged wherever possible.

Failure to Follow Event Terms

- Vendors who do not follow these terms and conditions, event guidelines, load-in/load-out instructions, vehicle flow directions, parking rules, or waste removal requirements may be ineligible to participate in future Discover Charlottetown events.